

Question #	RFA Section	Question	Answer
1	RFA #02-16 Page 7 General Eligibility Requirements Section I-14	I just want to make sure that we are not able to apply for another grant until we are in Year 3 of the current grant. Is that correct?	Yes, current CTF grantees may apply for a new grant during the third or final year of their current grant.
2	RFA #02-16 Page 4 Section I-4 RFA Focus Statement Page 14 Section Applicant Requirements	Can this grant be used to teach about the framework itself- as in the seven-part series we have been doing? Or should proposals be to implement programs that support the model?	Selected grantees will use evidence-based or promising practice programs to provide comprehensive support services that will strengthen families and build protective factors to prevent child abuse and neglect. Potentially staff may need professional development in order to provide evidence based services and incorporate the Strengthening Families Protective Factors Framework in the proposed program. However the focus of the CTF funded program is to provide primary and/or secondary child abuse and neglect prevention services directly to families.
3	RFA #02-16 Page 7 General Eligibility Requirements Section I-14	I am not seeing anything about eligibility requirements. Where should I be looking for this?	Eligibility requirements can be found in section I-14, page 7 of the RFA.
4	RFA #02-16 Page 20 General Eligibility Requirements Work Statement Section 3 – Collaborative Services and Coordination of Services	If another agency has a current CTF grant that is serving a specific community, is another agency in that community eligible to apply for a CTF grant that will serve same community?	A community can have more than one CTF grantee but an agency can only have one CTF grant. Any community- based organization located and operating in Pennsylvania that provides direct services and meets specific criteria in this Request for Applications (RFA) is eligible to apply for a CTF grant.

5	RFA #02-16 Page 20 General Eligibility Requirements Work Statement Section 3 – Collaborative Services and Coordination of Services	Is the agency eligible to apply if the grant will serve the same community as the other grantee but focus on a different population or demographic?	A community can have more than one CTF grantee but an agency can only have one CTF grant. Applicants must demonstrate their participation in collaborative efforts within the community and describe service integration among various agencies in order to identify the needs and resources within a community, to avoid any duplication of services and to ensure sustainability of efforts.
6	RFA #02-16 Page 23 Cost Guidelines Section III-1	Clarify matching funds: Can they be from another program operated by the same lead agency?	Local matching funds may not be from a state or federal source. Selected applicants must provide a minimum local match of 25 percent of the requested CTF grant award for the first year of the grant. For the second and third grant years, selected grants must provide a 50 percent match of the requested grant award.
7	RFA #02-16 Page 23 Cost Guidelines Section III-1	Clarify matching funds: Can they be the same local funds used to match a federal grant?	Matching CTF funds cannot be the same funds used to match any other program (federal or non-federal). The purpose of the matching requirement is to ensure stability and continuity of the CTF program after the grant is over. If funds are dedicated to another program, they are unavailable to meet the match requirement of the RFA.
8	RFA #02-16 Page 6 Addenda to the RFA Section I-10	Will the webinar be posted somewhere after today?	A recording of the webinar will be posted as an addendum to the DGS website (http://www.emarketplace.state.pa.us/). The webinar will also be added to the Center for Schools website (http://www.center-school.org/ctf/).
9	RFA #02-16 Page 6 Addenda to the RFA Section I-10	Hello, is a recording of the webinar going to be sent out via email?	A recording of the webinar will be posted as an addendum to the DGS website (http://www.emarketplace.state.pa.us/). The webinar will also be added to the Center for Schools website (http://www.center-school.org/ctf/).

10	RFA #02-16 Page 6 Addenda to the RFA Section I-10	Will we be provided with this PowerPoint to print?	A recording of the webinar will be posted as an addendum to the DGS website (http://www.emarketplace.state.pa.us/). The webinar will also be added to the Center for Schools website (http://www.center-school.org/ctf/)
11	RFA #02-16 Page 23 Cost Guidelines Section III-1	Can you use city contract dollars from local DHS for match?	Local matching funds may not be from a state or federal source. The source of funds will verify that it is not state or federal funds.
12	RFA #02-16 Page 4 Section I-4 RFA Focus Statement	Could institutes train case managers that are working with families in their home?	Potentially staff may need professional development in order to provide evidence based services and incorporate the Strengthening Families Protective Factors Framework in the proposed program. However the focus of the CTF funded program is to provide primary and/or secondary child abuse and neglect prevention services directly to families.
13		Could you provide the links from Karen's presentation to conference attendees? I didn't have an opportunity to write them all down.	A recording of the webinar will be posted as an addendum to the DGS website (http://www.emarketplace.state.pa.us/). The webinar will also be added to the Center for Schools website (http://www.center-school.org/ctf/).
14	RFA #02-16 Page 14 Section Applicant Requirements	Is a proposed program required to address all five "protective factors" in the Strengthening Families Protective Factors Framework?	The five protective factors are part of a larger framework that applicants are asked to incorporate into their work with families. When all five factors are robust in families children thrive and the likelihood of child abuse and neglect is reduced. Therefore, yes, all five protective factors must be addressed.
15	RFA #02-16	Could you discuss	Outcomes and indicators are

	Page 6 Addenda to the RFA Section I-10	outcomes/indicators section again? I started "only fill out" and didn't catch the section needed. Also "explain how service strategies lead families to ..."	listed within the RFA in chart form (Work Statement Section 2). Fill out the column labeled Assessment Methods only. Do not modify any other columns or add columns or rows. Be sure to describe each tool in the narrative section that follows the chart.
16	RFA #02-16 Page 7 General Eligibility Requirements Section I-14	Is there a list of specific Evidence Based Programs that are or are not allowable?	Evidenced based or promising practice programs that provide tertiary prevention or intervention services are not eligible.
17		Can we access the names of current CTF awardees in our community?	A list of current CTF grantees is available on the Children's Trust Fund website hosted by the Center for Schools and Communities (http://www.center-school.org/ctf/index.php) and will be added as an addendum to the DGS website (http://www.emarketplace.state.pa.us/Solicitations.aspx?SID=RFA%2002-16).
18	RFA #02-16 Page 23 Cost Guidelines Section III-1	Are county funds that are received by the county from the state able to be considered as match funds?	Local matching funds may not be from a state or federal source. The source of funds will verify that it is not state or federal funds.
19	RFA #02-16	You noted earlier that	Yes, grantees should budget this

	Page 24 Cost Guidelines Section III-1	grantees would be invited to participate in annual conferences for Children's Trust Fund award recipients. Should applicants budget for travel to this event in the application? Are there any other travel expenses related to grantee conferences/training that should be included in the project budget?	travel into their proposal. At least two people from each program are required to attend. CTF grantees are required to allocate a total of at least \$500 within each budget year (under line item 390) to attend appropriate professional development events.
20		Is it possible to find out if an agency in one's community already has a ctf grant?	A list of current CTF grantees is available on the Children's Trust Fund website hosted by the Center for Schools and Communities (http://www.center-school.org/ctf/index.php) and will be added as an addendum to the DGS website (http://www.emarketplace.state.pa.us/Solicitations.aspx?SID=RFA%2002-16).
21		Where on http://www.pactf.org/ will the slides be posted?	A recording of the webinar will be posted as an addendum to the DGS website (http://www.emarketplace.state.pa.us/). The webinar will also be added to the Center for Schools website (http://www.center-school.org/ctf/).
22	RFA #02-16 Page 6 Submission Instructions Section I-13	Can you clarify what needs to be on the USB drive submitted as part of the application and whether the technical portion of the proposal needs to be redacted?	A complete and exact copy of the entire application (Technical and Cost portions) should be submitted on the USB. An organization may submit a separate redacted copy of its proposal if it claims and explains the reasons for those redactions.
23		You mentioned that fund for CTF come from marriage and divorce fees as well as investments. Are the marriage/divorce fees	The Pennsylvania Children's Trust Fund is funded through revenue generated from a \$10 surcharge on all marriage and divorce applications filed in the

		considered state funds?	Commonwealth. Additionally, gifts, donations, interest contribute to the CTF revenue.
24		How do you balance "new and innovative" versus "evidence-based and promising practice". Is "new & innovative" scored? Or just "evidence-based and promising" are scored	CTF funds may be used to develop new programs or to enhance existing programs that meet the requirements outlined in this RFA. There is no preference for one over the other. Applicants must demonstrate within the application the need to develop new services or expand existing services in the proposed target area.
25		Are in-kind match limited to professional services are required for booking in-kind work per IRS regulations?	In-kind match does not necessarily have to be professional services. In-kind contributions can be attributed to any budgetary line item.
26		Or if I have a high school volunteering can that be in-kind	Yes, a volunteer could provide the in-kind services related to the implementation of the program.
27	RFA #02-16 Page 26 Criteria for Selection Section IV-4	Is there a formula for how funding will be distributed? There is an attachment that shows current state funding per region & county. Would region/county impact future awards?	To assure an equitable geographic distribution of funds, the CTF Board will fund at least one project in four of the seven CTF Regions across the Commonwealth. A state map of CTF Regions is included as Appendix B.
28		Is there a link to this PowerPoint that can be provided? I cannot find it on	A recording of the webinar will be posted as an addendum to the DGS website

		the CTF page	(http://www.emarketplace.state.pa.us/) . The webinar will also be added to the Center for Schools website (http://www.center-school.org/ctf/).
29	RFA #02-16 Page 26 Criteria for Selection Section IV-4	Are there a maximum number of awards that will be made? If so, how many?	The CTF Board will determine the number of awards based on available funding.
30	RFA #02-16 Pages 25-26 Criteria for Selection Section IV-4	The submission requirements stated on Page 1 of the cover letter and Page 3 of the (corrected) Attachment 3: RFA Submission Checklist seem to be different from each other. Should applicants follow the submission instructions in Attachment 3?	Refer to the checklist in Attachment 3 for all items that must be submitted as part of the technical portion of the application. Applicants must address the five sections of the Work Statement (refer to Part II for further guidance; the Work Statement template is attached as Rider 2).
31	RFA #02-16 Page 23 Cost Guidelines Section III-1	I asked Andrew during the webinar about using local DHS funds (that I am assuming are allocated via the county and state) as our matching funding. I wondered if you had any more insight into this question.	Local matching funds may not be from a state or federal source. The source of funds will verify that it is not state or federal funds.